



H2020

Main financial errors in personnel cost in Belgium

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Topics on Audit and Errors





I, the undersigned Director-General, declare that the information contained in this report gives a true and fair view [1].

I state that I have reasonable assurance [...] which is based on my own judgement and on the information at my disposal [...]

However the following reservation should be noted:

Reservation concerning the rate of residual errors with regard to the accuracy of financial statements in the Framework Programme

Brussels, 31 March 20XX
"Signed"
The Director-General

[1]→ True and fair in this context means a reliable, complete and correct view on the state of affairs in the service.

Errors. Why do they occur?

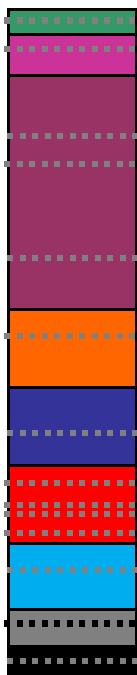
- ***Misunderstandings of the rules;***
- ***Lack of attention to the detail of the provisions of the grant agreements.***

Reporting on errors

Error Rate

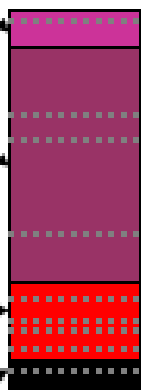
Population

€



Sample

€



$$\text{Error Rate \%} = \frac{\begin{array}{c} \text{€} \quad \Sigma \text{ neg_adj} \\ \text{[Bar with 4 red segments]} \end{array}}{\begin{array}{c} \text{€} \quad \Sigma \text{ aud_amount} \\ \text{[Sample bar]} \end{array}}$$

Audit in H2020 – Main detected errors

Personnel costs – due to:

Category of errors	Error contribution
Incorrect remuneration costs: budgeted, standard, estimated or fixed rates	43,75%
Incorrect time claimed	26,34%
Unreliable/missing timesheets, alternative evidence not sufficient	12,91%
Incorrect productive hours calculation	7,66%
Double charging, double funding	5,51%
Not related to the action	3,83%
Grand Total	100,00%

Main feedback

1. You cannot declare:

- ✓ Budgeted time (what you indicated for the budget)
- ✓ Estimated time (e.g. person 'guessing' at the end of the year)
- ✓ Time allocation (e.g. x % of the contractual time of the person)

2. *Ensure proper TRS*

3. *Ensure proper PH application*

4. *Ensure proper HR calculation*

5. *Participate on the next presentation on PC*

**Thank you
for your
attention & participation !**